



Articulation Agreement

Saint Francis University, Francis Worldwide School of Continuing Studies

and

Pennsylvania Highlands Community College

I. PURPOSE

Saint Francis University (SFU), Francis Worldwide (FWW), School of Continuing Studies, and Pennsylvania Highlands Community College, in academic cooperation and in order to facilitate the transfer of graduates of Pennsylvania Highlands Community College programs to Francis Worldwide, the online school within Saint Francis University, hereby do enter into an academic articulation agreement. Successful implementation of the Agreement is dependent upon communication of its content to all involved participants and the assumption of responsibility by both institutions for such communications.

II. TRANSFER PATHWAY(S)

1. Saint Francis University is an accredited university, including the School known as FWW, all academic course work in which a Pennsylvania Highlands Community College student has earned a grade of "C" or higher is fully transferable based on course equivalents. Up to 98 credits *MAY* be accepted in transfer toward an approved bachelor degree program available online through FWW.
2. Based on the course equivalency, SFU will transfer credits from Pennsylvania Highlands Community College based on the specific paradigms outlined in the addendum to their corresponding SFU-FWW bachelor's degrees. The transfer of credits will be as of the date of the program paradigms attached to this agreement and signed by all parties.

Program pathways listed below are agreed upon when signed by all parties.

- A.A. Early Childhood Education – B.A. Early Childhood Education
- A.A. Early Childhood Education – B.S. Early Childhood Education
- A.A. Education – B.A. Early Childhood Education
- A.A. Social Work – B.S. Behavioral Science
- A.A. Psychology – B.S. Behavioral Science
- A.A.S. Criminal Justice – B.S. Criminal Justice
- A.A.S. Information Technology Network Administration Track - B.S. Computer Systems Management
- A.A.S. Information Technology Server Administration Track – B.S. Computer Systems Management



- A.A.S. Information Technology Cyber Security Track - B.S. Computer Systems Management
 - A.A.S. Marketing Management – B.S. Organizational Leadership
 - A.S. Business Administration – B.S. Organizational Leadership
 - A.A.S. Business Management – B.S. Organizational Leadership
 - A.A.S. Entrepreneurship – B.S. Organizational Leadership
 - A.A.S. Medical Coding and Billing Specialist – B.S. Healthcare Management
 - A.A.S. Medical Assisting – B.S. Healthcare Management
 - A.A.S. Medical Assisting Technology – B.S. Interdisciplinary Healthcare Studies
 - A.A.S. Accounting – B.S. Accounting (this is a 2+2 program)
3. Any students enrolling at SFU through FWW MAY transfer up to 98 credit hours for a bachelor's from CLEP, DANTES and Excelsior, military training (based upon a transcript from the American Council on Education (ACE), College Credit Recommendation Service or Community College of the Air Force (CCAF) transcript) and ACE or National College Credit Recommendation Service (NCCRS) credits - providing students meet residency requirements. Transfer credit is awarded based on degree program requirements. Residency requirements equate to 30 credit hours or 10 classes. Official documentation is required for consideration. Students transferring to traditional SFU programs may be eligible to transfer only 64 credits per University transfer credit policy.

III. Terms

1. This agreement provides Pennsylvania Highlands Community College eligible students and employees a twenty-five (25%) percent tuition reduction in courses matriculated through FWW, applicable as of the date this Agreement is fully executed by the parties below. Students and employees must identify as Pennsylvania Highlands Community College students or employees at the time of application. This discount does not apply to traditional Saint Francis University courses and programs.
2. SFU may change its tuition rates at any time at its sole discretion and the reduction will be calculated based on the current tuition in effect for the applicable academic term for the enrolled program. Eligible employees and alumni shall not be entitled to any other reduction and are subject to all other admission and continuation requirements as set forth in the respective SFU policies and catalogs.
3. This Agreement is effective as of the date of the fully executed document, and shall continue until terminated. Both parties must approve amendments to the Agreement in writing. Either party may terminate the Agreement without cause upon 90 days written notice to the other party. Notwithstanding the foregoing, either party may terminate the Agreement immediately in the event that participation under the Agreement may give rise to a violation



of any requirement of federal or state law or regulation or the requirements of any accrediting agency having jurisdiction.

4. Admission criteria and academic requirements will be subject to the applicable academic catalog accessed through francis.edu at the time of the students' admission. Students who have begun their program of study or students in the process of enrolling prior to the effective date will be grandfathered in to continue receiving the discount offered in this Agreement until such time such students complete or discontinue enrollment in their program.
5. Transferability of third-party course work will be evaluated on a case by case basis.
6. This Articulation Agreement is based on the current curriculum of both educational institutions. Each institution is responsible for notifying the other of any substantive changes to the curriculum. This agreement shall be reviewed by both institutions every three years. Curriculum may be updated and added for the term of this agreement as long as both parties agree to the terms in this agreement at the time the curriculum is changed. By signing and dating the curriculum document, the documents will hereby be made part of this agreement.
7. The parties grant to each other a non-exclusive, non-transferable license to use each other's trademarks and service marks in furtherance of the articulation coordination detailed herein or in a manner solely for the purpose of identifying and communicating the existence of the relationship to Pennsylvania Highlands Community College students and alumni. Use of trademarks, service marks and logos will comply with use policies of the originating institution. The parties shall discontinue the use of the licensed marks and return any and all files and materials containing the licensed marks supplied by the owner at termination or expiration of the Agreement. Neither party grants to the other any interest in the other party's trademarks. Should either originating institution request, in writing, that a particular use of the originating institution's trademarks and/or service marks be discontinued, the non-originating institution shall cease and desist such use of the trademarks and/or service marks.
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8. Pennsylvania Highlands Community College agrees to notify students of transfer opportunities to SFU - FWW, to collaborate with SFU - FWW on other forms of transfer communication and to host Francis Worldwide representatives on campus for recruitment activities during the academic school year.
9. The parties hereto will have the relationship of independent contractors for all purposes. Each will have complete control over its own performance and the details for accomplishing



its own obligations under this Agreement. In no event will the agents, representatives or employees of one party be deemed to be agents, representatives or employees of the other.

10. This Agreement may be executed by a duly authorized representative of each party, either by electronic or facsimile transmission, each of which will be considered an original.

IV. CONTACTS FOR COORDINATION:


All notices and other communications required hereunder by either party to the other shall be in writing, delivered electronically with validation of receipt, by certified or registered mail, return receipt requested, or by overnight courier, and shall be deemed to have been duly given when delivered personally or received when using overnight courier or three business days after being deposited in the United States mail, postage prepaid, addressed as follows:

Saint Francis University:
Dr. Tricia McFadden, Dean
Francis Worldwide, School of Continuing Studies
1425 11th Avenue, Altoona, PA 16602
814-471-1163


Pennsylvania Highlands Community College:
Michelle Stumpf, Dean
Enrollment Services & Registrar
101 Community College Way
Johnstown, PA 15904

or to such other persons or places as either party may designate by written notice to the other.

APPROVALS:


Karan Powell (Apr 29, 2022 17:29 EDT)

Dr. Karan Powell
Vice President for Academic Affairs
Saint Francis University
117 Evergreen Drive
Loretto PA 15940
Apr 29, 2022
DATE: _____


Steve Nunez (Apr 29, 2022 14:09 EDT)

Dr. Steve Nunez
President
Pennsylvania Highlands Community College
101 Community College Way
Johnstown, PA 15904
Apr 29, 2022
DATE: _____



Bachelor of Arts, Early Childhood Education	
PHCC A.A. Education	
Student:	

Penn Highlands Semester I				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	OPEN	Open Elective: Per Education Area	3
	FREE	OPEN	Open Elective: Per Education Area	3
	FREE	ENG 110	English Composition I	3
	MATH105	MAT 126	Elements of Mathematics I	3
	SOC SCI	Elective	Social Sciences Track I	3
Total Credits				15

Penn Highlands Semester III				
Transfer	SFU Eq.	Code	Description	Cr.
	PSYC101	PSY 100	General Psychology	3
	FREE	Elective	Humanities/Social Science	3
	PHYS101	Elective	Science Elective	3
	EDUC225	EDU 120	Technology for Teaching	3
	FREE	Elective	Open Elective: Per Education Area	3
Total Credits				15

Additional Courses that can be taken at Penn Highlands				
Transfer	SFU Eq.	Code	Description	Cr.
	PHIL205	PHI 110	Intro to Philosophy	3
	FNAR	ART/MUS	Art or Music Elective	3
	GEOG201	GEO 100	Intro to Geography	3
	EDUC212	ECE 215	Teaching: Integrating Curriculum through Creative Expression	3
Total Credits				12

Francis Worldwide II				
Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	LANG	Language 102 or Higher	3
	Sp	WRIT387	Grammar and Editing	3
	Fa, Su	EDUC215	Differentiated Instructional Practices	3
	Fa, Sp	EDUC315	Positive Behavior Interventions in the Classroom	3
	Fa, Sp	EDUC324	Foundations of Reading	3
	Fa, Sp	EDUC335	Reading Strategies and Assessment	3
	Sp, Su	EDUC375	An Inclusive Approach to Developmentally Appropriate Practices	3
Total Credits				21

Penn Highlands Semester II				
Transfer	SFU Eq.	Code	Description	Cr.
	LIT 104	ENG 200	Studies in Literature	3
	CORE114	COM 101	Public Speaking	3
	HIST103/104	HIS 100/110	Humanities Track I	3
	MATH106	MAT 127	Math/Science Elective	4
	FREE	Elective	Open Elective: Per Education Area	3
Total Credits				16

Penn Highlands Semester IV				
Transfer	SFU Eq.	Code	Description	Cr.
	WRIT102	ENG 205	Research Writing	3
	EDUC150	PSY 120	Introduction to Educational Psychology	3
	EDUC261	EDU 225	Teaching English Language Learners	3
	EDUC205	EDU 230	Children with Special Needs	3
	FREE	Elective	Open Elective: Per Education Area	3
Total Credits				15

Additional Courses that can be taken at Penn Highlands				
Transfer	SFU Eq.	Code	Description	Cr.
	EDUC231	ECE 110	Child Development	3
	EDUC223	ECE 205	Emerging Literacy/Inclusion	3
	EDUC250	ECE 250	Children, Families, and Community	3
	EDUC345	ECE 298	Observation and Assessment in Early Childhood	3
Total Credits				12

Francis Worldwide I				
Complete	Semester	Code	Description	Cr.
	Fa, Su	PHIL319	Philosophy, Ethics, and Education	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
	Fa, Sp, Su, W	CORE407	Keystone Seminar	3
	Sp	EDUC401	Teacher and the Law	3
	Fa	EDUC420	Autism Spectrum Disorders	3
	Sp	EDUC431	Early Childhood Methods I	6
	Su	EDUC432	Early Childhood Methods II	3
Total Credits				24

85 credit transfer

The Bachelor of Arts does not lead to a teaching certification!

Revised 2/21/22 slj



Bachelor of Science, Accounting

PHCC A.A.S Accounting

Student: _____

Penn Highlands Semester I

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	ACP 100	Academic Career Planning	1
	FREE	ACC 150	Accounting Principles I	3
	BUS 101	BUS 110	Introduction to Business	3
	MIS 102	CIT 100	Microcomputer Applications	3
	FREE	ENG 110	English Composition I	3
	MATH101+	MAT 110/200	Business Math OR Prob and Stats	3
Total Credits				16

Penn Highlands Semester II

Transfer	SFU Eq.	Code	Description	Cr.
	ACCT101	ACC 175	Accounting Principles II	3
	ACCT310	ACC 220	Automated Accounting	3
	CORE114	CIT 103	Microsoft Excel	3
	COMM103	COM 101	Public Speaking	3
	FREE	LIF 111	Health and Wellness	3
Total Credits				15

Penn Highlands Semester III

Transfer	SFU Eq.	Code	Description	Cr.
	ACCT EL	ACC 160	Payroll Accounting	3
	ACCT201	ACC 201	Intermediate Accounting	3
	ACCT403	ACC 260	Federal Taxation of Individuals	3
	PHIL313	BUS 225	Business Ethics	3
	SCI	SCI	Any Science Elective	3
Total Credits				15

Penn Highlands Semester IV

Transfer	SFU Eq.	Code	Description	Cr.
	ACCT EL	ACC 225	Accounting Simulations	3
	ACCT102	ACCT 230	Managerial Accounting	3
	FREE	ACC 299	Capstone Seminar	4
	BLAW301	BUS 210	Business Law	3
	SOC SCI	SOC SCI	PSY, SOC, GOV**	3
Total Credits				16

Francis Worldwide/Penn Highlands

Complete	Semester	Code	Description	Cr.
	Fa	ECON101	Macroeconomics	3
	Sp	ECON102	Micro Economics	3
	Fa	MGMT101	Principles of Management	3
	Sp	MGMT102	Production/Operations Management	3
	Fa, Sp, Su	HIST	Elective	3
	Fa, Sp, Su	FNAR	Fine Arts Elective	3
	Sp, Su	MKTG101	Marketing	3
	Sp	COMM208	Writing & Communication in Business	3
	Fa, Sp, Su	LIT 104	Introduction to Literature	3
	Fa, Sp, Su	WRIT102	Research Writing	3
	Fa, Sp, Su	PHIL205	Discovering Philosophy	3
Total Credits				33

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	LANG102	Language 102 or higher	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
	Sp	ACCT202	Intermediate Accounting II	3
	Sp	ACCT305	Cost Accounting	3
	Fa	ACCT303	Advanced Accounting I	3
	Su	FIN 202	Finance	3
	Sp	ACCT407	Auditing	3
	Fa	BUSA311	Descriptive & Predictive Analytics for B	3
	Sp	BUSA103	Advanced Excel with Business Applicat	3
	Fa	MGMT401	Strategic Management	3
	Fa, Sp, Su	CORE407	Capstone Seminar	3
Total Credits				33

62 Transfer credits

Finalized 4/4/22 sll



Student: _____

Penn Highlands Semester I				
Transfer	SFU Eq.	Code	Description	Cr.
	ACCT101	ACC 150	Accounting Principles I	3
	BUS 101	BUS 110	Introduction to Business	3
	MIS 102	CIT 100	Microcomputer Applications	3
	MATH101+	MAT 145	College Algebra	3
	FREE	ENG 110	English Composition I**	3
Total Credits				15

Penn Highlands Semester II				
Transfer	SFU Eq.	Code	Description	Cr.
	MGMT101	BUS 125	Management Principles	3
	ECON101	ECO 100	Macroeconomics	3
	FREE	MAT 205	Applied Calculus for Business	4
	LIT 104	ENG 200**	English Composition II: Studies in Literatu	3
	SOC SCI	SOC SCI	PSY, GOV, SOC, ANT, CIV	3
Total Credits				16

Penn Highlands Semester III				
Transfer	SFU Eq.	Code	Description	Cr.
	BLAW301	BUS 210	Business Law	3
	ECON102	ECO 110	Microeconomics	3
	FREE	MAT 200	Probability and Statistics	3
	SCI	Lab Science	Any Science Elective	4
	FREE	SOC SCI	PSY, GOV, SOC, ANT, CIV	3
Total Credits				16

Penn Highlands Semester IV				
Transfer	SFU Eq.	Code	Description	Cr.
	ACCT102	ACC 230	Managerial Accounting	3
	MKTG101	BUS 230	Principles of Marketing	3
	CORE114	COM 101	Public Speaking	3
	FNAR	Humanities	ART or MUS	3
	FREE	Lab Science	Any Science Elective	4
Total Credits				16

Penn Highlands Semester V				
Transfer	SFU Eq.	Code	Description	Cr.
	MGMT EL			3
	COMM208	**ENG 225	Technical Writing	3
	MGMT102	BUS 206	Operations Management and Process Impr	3
	HIST	HIST EL	Any History Elective	3
	PHIL205	PHI 110	Introduction to Philosophy	3
	PHIL313	PHI 200	Introduction to Ethics	3
Total Credits				18

Penn Highlands Semester VI				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE			3
	MGMT201	BUS 165	Human Resource Management	3
	WRIT102	ENG 205	Research Writing	3
	FREE			3
	FREE			3
	FREE			3
Total Credits				18

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	MGMT	Elective	3
	Fa, Sp, Su	LANG	Language 102 or Higher	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
	Fa	BUSA311	Descriptive & Predictive Analytics for Busine	3
Total Credits				12

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Sp	BUSA103	Advanced Excel with Business Application	3
	Sp	MGMT 206	Global Management Strategy	3
	Su	FIN 202	Finance	3
	Fa	MGMT 326	Organizational Behavior	3
	Fa, Sp, Su	CORE 407	Keystone Seminar	3
	Fa	MGMT 401	Strategic Management	3
Total Credits				18

98 credit transfer

** Either OR - preferred class listed in 1st 4 blocks of PHCC
Other class we would accept in 3rd block of PHCC



Student: _____

Penn Highlands Semester I				
Transfer	SFU Eq.	Code	Description	Cr.
	ACCT101	ACC 150	Accounting Principles I	3
	BUS 101	BUS 110	Introduction to Business	3
	MIS 102	CIT 100	Microcomputer Applications	3
	FREE	ENG 110	English Composition I**	3
	MATH101+	MAT 110	Business Mathematics	3
Total Credits				15

Penn Highlands Semester II				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	ACC 175	Accounting Principles II	3
	MGMT101	BUS 125	Management Principles	3
	FREE	BUS 220	Small Business Management	3
	COMM208	ENG 220	Business Letter and Report Writing	3
	SCI	ANY SCI	ANY SCIENCE ELECTIVE	3
Total Credits				15

Penn Highlands Semester III				
Transfer	SFU Eq.	Code	Description	Cr.
	MGMT102	BUS 206	Operations Management and Process Improv	3
	PHIL313	BUS 225**	Business Ethics (OR)	3
	ECON101	ECO 100**	Macroeconomics (AND/OR)	3
	FREE	BUS 240	Labor Management Relations	3
	FREE	LIF 111	Health and Wellness	3
	SOC SCI	SOC SCI	PSY, GOV, SOC, ANT, CIV	3
Total Credits				18

Penn Highlands Semester IV				
Transfer	SFU Eq.	Code	Description	Cr.
	MGMT201	BUS 165	Human Resource Management	3
	MKTG101	BUS 230	Principles of Marketing	3
	CORE114	COM 101	Public Speaking	3
	BLAW301	BUS 210	Business Law	3
	FREE	Social Science OR BUS 298-BUS MGMT INT		3
Total Credits				15

Penn Highlands Semester V				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	BUS 130**	Personal Consumer Finance	3
	FREE	BUS 235**	Intro to Sports Management	3
	ECON102	ECO 110**	Microeconomics	3
	FNAR	ART or MUS	Art or Music Elective	3
	HIST	HIST	Any History Elective	3
Total Credits				15

Penn Highlands Semester VI				
Transfer	SFU Eq.	Code	Description	Cr.
	LIT 104	ENG 200	English Composition II	3
	PHIL205	PHI 110	Intro to Philosophy	3
	ACCT102	ACC 230	Managerial Accounting	3
	MGMT EL		Any 200+ Management / Business Class	3
	WRIT102	ENG 205	Research Writing	3
	FREE			3
	FREE			2
Total Credits				12

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	MGMT	Management Elective	3
	Sp	MGMT206	Global Management Strategy	3
	Fa, Sp, Su	LANG	Language 102 or Higher	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
	Su	FIN 202	Finance	3
Total Credits				15

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Fa	BUSA311	Descriptive & Predictive Analytics for Business	3
	Sp	BUSA103	Advanced Excel with Business Applications	3
	Fa	MGMT326	Organizational Behavior	3
	Fa, Sp, Su	CORE407	Keystone Seminar	3
	Fa	MGMT401	Strategic Management	3
Total Credits				15

98 credit transfer

** Either OR - preferred class listed in 1st 4 blocks of PHCC

Other class we would accept in 3rd block of PHCC

Finalized 4/4/22 sll



Student: _____

Penn Highlands Semester I

Transfer	SFU Eq.	Code	Description	Cr.
	CORE114	CIT 100	Microcomputer Applications	3
	CJ 340	CRJ 105	Institutional and Community Corrections	3
	CJ 206	CRJ 110	Introduction to Criminal Justice	3
	FREE	ENG 110	English Composition I	3
	SOC 101	SOC 100	Introduction to Sociology	3
Total Credits				15

Penn Highlands Semester II

Transfer	SFU Eq.	Code	Description	Cr.
	SCI	SCI Elective	AST, BIO, CHM, or PHY	3
	FREE	COM 110	Interpersonal Communication	3
	FREE	CRJ 120	CJ Report Writing & Interviewing	3
	CSA 101	CRJ 135	Introduction to Cybercrime	3
	FREE	ANT 100	Introduction to Cultural Anthropology	3
	FREE	CRJ 201	Contemporary Security Management	3
Total Credits				18

Penn Highlands Semester III

Transfer	SFU Eq.	Code	Description	Cr.
	CJ 330	CRJ 150	Juvenile Justice	3
	FREE	CRJ 175	Constitutional Law	3
	CJ 325	CRJ 215	Criminal Law and Procedure	3
	MATH101+	MAT 110/116	Business Math or Math Concepts Apps	3
	PSYC101	PSY 100	General Psychology**	3
Total Credits				15

Penn Highlands Semester IV

Transfer	SFU Eq.	Code	Description	Cr.
	CJ 335	CRJ 235	Criminal Investigation and Policing	3
	CJ Elective	CRJ 212	Special Topics in Criminal Justice	3
	FREE	CRJ 260	Deviance & Victimology	3
	FREE	CRJ 295	Criminal Justice Internship	3
Total Credits				12

Penn Highlands Semester V

Transfer	SFU Eq.	Code	Description	Cr.
	PSYC205	PSY 200	Abnormal Psychology	3
	LIT 104	ENG 200	English Comp II: Studies in Literature	3
	HIST	HIS	Any History Elective	3
	FREE			3
	FNAR	ART or MUS	Art or Music Elective	3
	PHIL205	PHI 110	Intro to Philosophy	3
Total Credits				18

Penn Highlands Semester VI

Transfer	SFU Eq.	Code	Description	Cr.
	STAT101	MAT 200	Probability & Statistics	3
	WRIT102	ENG 205	Research Writing	3
	FREE			3
	FREE			3
	FREE			3
	FREE			3
	FREE			3
	FREE			2
Total Credits				20

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	LANG	Language 102 or Higher	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
	Fa, Sp, Su	PHIL/RLST	300+ elective	3
	Sp	CJ 209	Crime & Delinquency	3
	Fa, Sp, Su	CJ 215	Dilemmas Morality and Social Resp	3
	Fa	CJ 302	Social & Criminal Justice Research	3
Total Credits				18

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	CJ	Elective	3
	Sp	CJ 450	Advanced Research Seminar in Crim	3
	Sp	SOC 402	Cultural Diversity	3
	Fa, Sp, Su	CORE407	Keystone Seminar	3
Total Credits				12

Finalized 4/4/22 sll



<i>Bachelor of Arts, Early Childhood Education</i>	
<i>PHCC A.A. Early Childhood Education</i>	
Student:	

<i>Penn Highlands Semester I</i>				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	ACP 100	Academic & Career Planning	1
	FREE	ECE 101	Introduction to Early Childhood Education	3
	EDUC231	ECE 110	Child Development	3
	FREE	ENG 110	English Composition I	3
	CORE114	COM 101	Public Speaking	3
	HIST103/104	HIS 100/110	US History I or II	3
Total Credits				16

<i>Penn Highlands Semester II</i>				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	ECE 211	Teaching Science for Early Childhood	3
	EDUC223	ECE 205	Emerging Literacy/Inclusion	3
	FREE	ECE198	Early Childhood Practicum I	1
	LIT 104	ENG 200	Studies in Literature	3
	FNAR	ART/MUS	Art or Music Elective	3
	EDUC150	PSY 120	Introduction to Educational Psychology	3
Total Credits				16

<i>Penn Highlands Semester III</i>				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	BIO 104/114	Principles of Biology I Lecture	4
	EDUC212	ECE 215	Teaching: Integrating Curriculum through	3
	EDUC225	EDU 120	Technology for Teaching	3
	MATH105	MAT 126	Elements of Mathematics I	3
	PSYC101	PSY 100	General Psychology*	3
Total Credits				16

<i>Penn Highlands Semester IV</i>				
Transfer	SFU Eq.	Code	Description	Cr.
	EDUC250	ECE 250	Children, Families, and Community	3
	EDUC345	ECE 298	Observation and Assessment in Early	3
	EDUC261	EDU 225	Teaching English Language Learners	3
	EDUC205	EDU 230	Children with Special Needs	3
	MATH106	MAT 127	Elements of Mathematics II	3
Total Credits				15

<i>Additional Courses that can be taken at Penn Highlands</i>				
Transfer	SFU Eq.	Code	Description	Cr.
	PHIL205	PHI 110	Intro to Philosophy	3
	SOC SCI	SOC 100	Intro to Sociology	3
	GEOG201	GEO 100	Intro to Geography	3
	WRIT102	ENG 205	Research Writing	3
	FREE			2
	FREE			3
Total Credits				17

<i>Francis Worldwide I</i>				
Complete	Semester	Code	Description	Cr.
	FA, SP, SU	LANG	Language 102 or Higher	3
	Sp	WRIT387	Grammar and Editing	3
	Fa, W, Su	PHYS101	Physical Science	3
	Fa, Su	PHIL319	Philosophy, Ethics, and Education	3
	FA, SP, SU	RLST105	Franciscan Goals for Today	3
	Fa, Sp, Su, W	CORE407	Keystone Seminar	3
Total Credits				18

<i>Francis Worldwide II</i>				
Complete	Semester	Code	Description	Cr.
	Fa, W, Su	EDUC215	Differentiated Instructional Practices	3
	Fa, Sp	EDUC315	Positive Behavior Interventions in the Inclusive Setting	3
	Fa, Sp	EDUC324	Foundations of Reading	3
	Fa, Sp	EDUC335	Reading Strategies and Assessment	3
	Sp, Su	EDUC375	An Inclusive Approach to Developmentally Appropriate Practices	3
Total Credits				15

<i>Francis Worldwide III</i>				
Complete	Semester	Code	Description	Cr.
	Sp	EDUC401	Teacher and the Law	3
	Fa	EDUC420	Autism Spectrum Disorders	3
	Sp	EDUC431	Early Childhood Methods I	6
	Su	EDUC432	Early Childhood Methods II	3
Total Credits				15

77 credit transfer

The Bachelor of Arts does not lead to a teaching certification!

Revised 2/21/22 sll



Student: _____

Penn Highlands Semester I

Transfer	SFU Eq.	Code	Description	Cr.
	EDUC231	ECE 110	Child Development	3
	CORE114	COM 101	Public Speaking	3
	HIST103/104	HIS 100/110	US History I or II	3
Total Credits				9

Penn Highlands Semester II

Transfer	SFU Eq.	Code	Description	Cr.
	EDUC223	ECE 205	Emerging Literacy/Inclusion	3
	LIT 104	ENG 200	Studies in Literature	3
	FNAR	ART/MUS	Art or Music Elective	3
	EDUC150	PSY 120	Introduction to Educational Psychology	3
Total Credits				12

Penn Highlands Semester III

Transfer	SFU Eq.	Code	Description	Cr.
	BIO 103	BIO 104	Principles of Biology I Lecture	3
	EDUC212	ECE 215	Teaching: Integrating Curriculum through Creative Expression	3
	EDUC225	EDU 120	Technology for Teaching	3
	MATH105	MAT 126	Elements of Mathematics I	3
	PSYC101	PSY 100	General Psychology*	3
Total Credits				15

Penn Highlands Semester IV

Transfer	SFU Eq.	Code	Description	Cr.
	EDUC250	ECE 250	Children, Families, and Community	3
	EDUC345	ECE 298	Observation and Assessment in Early Childhood	3
	EDUC261	EDU 225	Teaching English Language Learners	3
	EDUC205	EDU 230	Children with Special Needs	3
	MATH106	MAT 127	Elements of Mathematics II	3
Total Credits				15

Additional Courses that can be taken at Penn Highlands

Transfer	SFU Eq.	Code	Description	Cr.
	PHIL205	PHI 110	Intro to Philosophy	3
	SOC SCI	SOC 100	Intro to Sociology	3
	GEOG201	GEO 100	Intro to Geography	3
	WRIT102	ENG 205	Research Writing	3
Total Credits				12

Francis Worldwide I

Complete	Semester	Code	Description	Cr.
	FA, SP, SU	LANG	Language 102 or Higher	3
	Sp	WRIT387	Grammar and Editing	3
	Fa, W, Su	PHYS101	Physical Science	3
	Fa, Su	PHIL319	Philosophy, Ethics, and Education	3
	FA, SP, SU	RLST105	Franciscan Goals for Today	3
	Sp, su	CHEM105	Chemistry in the Community	3
Total Credits				18

Francis Worldwide II

Complete	Semester	Code	Description	Cr.
	Sp, Su	EDUC125	PDE Mathematics Preparation	3
	Fa, W, Su	EDUC215	Differentiated Instructional Practices	3
	Fa, Sp	EDUC315	Positive Behavior Interventions in the Inclusive Setting	3
	Fa, Sp	EDUC324	Foundations of Reading	3
	Fa, Sp	EDUC335	Reading Strategies and Assessment	3
	Sp, Su	EDUC375	An Inclusive Approach to Developmentally Appropriate Practices	3
Total Credits				18

Francis Worldwide III

Complete	Semester	Code	Description	Cr.
	Sp	EDUC401	Teacher and the Law	3
	Fa	EDUC420	Autism Spectrum Disorders	3
	Sp	EDUC431	Early Childhood Methods I	6
	Su	EDUC432	Early Childhood Methods II	3
	Fa, Sp	EDUC407	Education Seminar: Teacher as Reflective	3
	Fa, Sp	EDUC450	Student Teaching (15 Weeks)	12
Total Credits				30

63 credit transfer

Courses not accepted for transfer

ENG 110, ECE 101, ECE 211, ECE 198, BIO 114, ACP 100



Student: _____

Penn Highlands Semester I

Transfer	SFU Eq.	Code	Description	Cr.
	MATH101+	MAT	MAT 110 or higher	3
	MIS 102	CIT 100	Microcomputer Applications	3
	FREE	ENG 110	English Composition I**	3
	BUS 101	BUS 110	Introduction to Business	3
	FREE	TECH	Technical Elective	3
Total Credits				15

Penn Highlands Semester II

Transfer	SFU Eq.	Code	Description	Cr.
	MGMT101	BUS 125	Management Principles	3
	FREE	TECH	Technical Elective	3
	SCI	SCI	Any Science Elective	3
	FREE	BUS 130**	Personal Consumer Finance	3
	MGMT201	BUS 165**	Human Resource Management	3
Total Credits				15

Penn Highlands Semester III

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	ACC 150	Accounting Principles I	3
	BLAW 301	BUS 210	Business Law	3
	FREE	TECH	Technical Elective	3
	MGMT102	BUS 206**	Op Mgmt & Process Improvement	3
	FREE	BUS 220**	Small Business Management	3
Total Credits				15

Penn Highlands Semester IV

Transfer	SFU Eq.	Code	Description	Cr.
	MKTG101	BUS 230	Principles of Marketing	3
	FREE	TECH	Technical Elective	3
	FREE	TECH	Technical Elective	3
	SOC SCI	SOC SCI	PSY, GOV, SOC, ANT, CIV	3
	CORE114	COM 101*	Public Speaking	3
Total Credits				15

Penn Highlands Semester V

Transfer	SFU Eq.	Code	Description	Cr.
	PHIL313	BUS 225**	Business Ethics	3
	ACCT101	ACC 175	Accounting Principles II	3
	COMM208	ENG 220/225*	Business Writing or Tech Writing	3
	ECON102	ECO 110	Microeconomics	3
	FREE	COM 110/120*	Interpersonal or Organizational Comm	3
	WRIT102	ENG 205	Research Writing	3
	FNAR	ART or MUS	Art or Music Elective	3
Total Credits				21

Penn Highlands Semester VI

Transfer	SFU Eq.	Code	Description	Cr.
	HIST	HIS	Any History Elective	3
	ECON101	ECO 100	Macroeconomics	3
	ACCT102	ACC 230	Managerial Accounting	3
	MGMT EL		Any Management/Business 200+	3
	LIT 104	ENG 200	English Composition II	3
	PHIL205	PHI 110	Intro to Philosophy	3
Total Credits				18

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	LANG	Language 102 or Higher	3
	Fa, Sp, Su	MGMT	Management Elective	3
	Su	FIN 202	Finance	3
	Sp	MGMT206	Global Management Strategy	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
Total Credits				15

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa	BUSA311	Descriptive & Predictive Analytics for B	3
	Sp	BUSA103	Advanced Excel with Business Applicat	3
	Fa	MGMT326	Organizational Behavior	3
	Fa, Sp, Su	CORE407	Keystone Seminar	3
	Fa	MGMT401	Strategic Management	3
Total Credits				15

98 credit transfer

** Choose 4 business electives can be swapped out

* English or Communication Elective Options

Finalized 4/4/22 sll



Francis Worldwide School of Continuing Studies

Bachelor of Science, Computer Systems Management

PHCC A.A.S Information Technology Cyber Security Track

Student: _____

Penn Highlands Semester I				
Transfer	SFU Eq.	Code	Description	Cr.
	MIS 102	CIT 100	Microcomputer Applications	3
	FREE	CIT 132	Local Area Networks	4
	FREE	CIT 173	Windows Enterprise Desktop Operatin	3
	FREE	ENG 110	English Composition I	3
	SOC SCI	SOC SCI	PSY, GOV, SOC, ANT, CIV	3
			Total Credits	16

Penn Highlands Semester II				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	CIT 165	Hardware Components	3
	MIS 345	CIT 196	Database Management	3
	FREE	CIT 226	Windows Server Management	4
	FREE	CIT 293	Wireshark Network Analysis	3
	FREE	LIF 111	Health and Wellness	3
			Total Credits	16

Penn Highlands Semester III				
Transfer	SFU Eq.	Code	Description	Cr.
	MIS 110	CIT 166	Visual Basic Programming	3
	FREE	CIT 292	Network Security	3
	CORE114	COM 101	Public Speaking	3
	MATH101+	MAT 145	College Algebra	3
	SCI	SCI EL	Science Elective	3
			Total Credits	15

Penn Highlands Semester IV				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	CIT 222	Linux Operating System	3
	PHIL313	CIT 294	Ethical Hacking	3
	CSA 130	CRJ 135	Introduction to Cybercrime	3
			Total Credits	9

Penn Highlands Semester V				
Transfer	SFU Eq.	Code	Description	Cr.
	FNAR	MUS or ART	Music or Art Elective	3
	HIST	HIS	Any History Elective	3
	ECON102	ECO 110	Microeconomics	3
	PHIL205	PHI 110	Intro to Philosophy	3
	MGMT102	BUS 206	Op Mgmt & Process Improvement	3
	ACCT101	ACC 175	Accounting Principles II	3
	ACCT102	ACC 230	Managerial Accounting	3
			Total Credits	21

Penn Highlands Semester VI				
Transfer	SFU Eq.	Code	Description	Cr.
	COMM208	ENG 220/225	Business or Technical Writing	3
	LIT 104	ENG 200	Studies in Literature	3
	ECON101	ECO 100	Macroeconomics	3
	MGMT101	BUS 125	Management Principles	3
	BLAW301	BUS 210	Business Law	3
	MKTG101	BUS 230	Principles of Marketing	3
	WRIT102	ENG205	Research Writing	3
			Total Credits	21

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	LANG	Language 102 or higher	3
	Fa, Sp, Su	CORE407	Keystone Seminar	3
	Su	FIN 202	Finance	3
	Fa	BUSA311	Descriptive & Predictive Analytics for B	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
			Total Credits	15

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Sp	BUSA103	Advanced Excel with Business Applications	3
	Fa	MIS 342	E-Commerce	3
	Su	MIS 343	System Analysis and Design	3
	Sp	MGMT401	Strategic Management	3
	Fa, Sp	MIS 406	Project Management Practices	3
			Total Credits	15

98 credit transfer

Finalized 4/10/22 sl



Bachelor of Science, Computer Systems Management

PHCC A.A.S Information Technology Network Administration Track

Student: _____

Penn Highlands Semester I

Transfer	SFU Eq.	Code	Description	Cr.
	MIS 102	CIT 100	Microcomputer Applications	3
	FREE	CIT 173	Windows Enterprise Desktop Operating S	3
	FREE	CNT 100	Network Basics	5
Total Credits				11

Penn Highlands Semester III

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	CNT 210	Advanced Routing and Switching Technol	5
	CORE114	COM 101	Public Speaking	3
	SCI	SCI EL	Science Elective	3
	SOC SCI	SOC SCI	PSY, GOV, SOC, ANT, CIV	3
Total Credits				14

Penn Highlands Semester V

Transfer	SFU Eq.	Code	Description	Cr.
	FNAR	MUS or ART	Music or Art Elective	3
	HIST	HIS	Any History Elective	3
	WRIT102	ENG 205	Research Writing	3
	ECON102	ECO 110	Microeconomics	3
	PHIL205	PHI 110	Intro to Philosophy	3
	PHIL313	BUS 225	Business Ethics	3
	ACCT101	ACC 175	Accounting Principles II	3
	MGMT102	BUS 206	Op Mgmt & Process Improvement	3
Total Credits				24

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	LANG	Language 102 or higher	3
	Su	FIN 202	Finance	3
	Fa	BUSA311	Descriptive & Predictive Analytics for Bus	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
	Fa, Sp, Su	CORE407	Keystone Seminar	3
Total Credits				15

98 credit transfer

Penn Highlands Semester II

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	CIT 165	Hardware Components	3
	MIS 345	CIT 196	Database Management	3
	FREE	CNT 200	Routing and Switching Essentials	5
	MATH101+	MAT 145	College Algebra	3
Total Credits				14

Penn Highlands Semester IV

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	CIT 202	Management Information Systems	3
	FREE	CNT 220	WAN Technologies	5
Total Credits				8

Penn Highlands Semester VI

Transfer	SFU Eq.	Code	Description	Cr.
	COMM208	ENG 220/225	Business or Technical Writing	3
	CSA 130	CRJ 135	Intro to Cybercrime	3
	ECON101	ECO 100	Macroeconomics	3
	LIT 104	ENG 200	Studies in Literature	3
	MGMT101	BUS 125	Management Principles	3
	ACCT102	ACC 230	Managerial Accounting	3
	MKTG101	BUS 230	Principles of Marketing	3
	MIS 110	CIT 166	Visual Basic Programming	3
	BLAW301	BUS 210	Business Law	3
Total Credits				27

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Sp	BUSA103	Advanced Excel with Business Applicat	3
	Fa	MIS 342	E-Commerce	3
	Su	MIS 343	System Analysis and Design	3
	Fa	MGMT401	Strategic Management	3
	Fa, Sp	MIS 406	Project Management Practices	3
Total Credits				15

Finalized 4/11/22 sll



Bachelor of Science, Computer Systems Management

PHCC A.A.S Information Technology Server Administration Track

Student: _____

Penn Highlands Semester I

Transfer	SFU Eq.	Code	Description	Cr.
	MIS 102	CIT 100	Microcomputer Applications	3
	FREE	CIT 132	Local Area Networks	4
	FREE	CIT 173	Windows Enterprise Desktop Operating S	3
	SOC SCI	SOC SCI	PSY, GOV, SOC, ANT, CIV	3
Total Credits				13

Penn Highlands Semester II

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	CIT 165	Hardware Components	3
	MIS 345	CIT 196	Database Management	3
	FREE	CIT 226	Windows Server Management	4
	FREE	CIT 237	TCP/IP Connectivity and Troubleshooti	3
Total Credits				13

Penn Highlands Semester III

Transfer	SFU Eq.	Code	Description	Cr.
	MIS 110	CIT 166	Visual Basic Programming	3
	FREE	CIT 292	Network Security	3
	CORE114	COM 101	Public Speaking	3
	MATH101+	MAT 145	College Algebra	3
	SCI	SCI EL	Science Elective	3
Total Credits				15

Penn Highlands Semester IV

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	CIT 202	Management Information Systems	3
	FREE	CIT 222	Linux Operating System	3
	FREE	CIT 233	Windows Enterprise Services	3
Total Credits				9

Penn Highlands Semester V

Transfer	SFU Eq.	Code	Description	Cr.
	FNAR	MUS or ART	Music or Art Elective	3
	HIST	HIS	Any History Elective	3
	PHIL205	PHI 110	Intro to Philosophy	3
	PHIL313	BUS 225	Business Ethics	3
	ECON102	ECO 110	Microeconomics	3
	MGMT102	BUS 206	Op Mgmt & Process Improvement	3
	ACCT101	ACC 175	Accounting Principles II	3
	ACCT102	ACC 230	Managerial Accounting	3
Total Credits				24

Penn Highlands Semester VI

Transfer	SFU Eq.	Code	Description	Cr.
	COMM208	ENG 220/225	Business or Technical Writing	3
	CSA 130	CRJ 135	Introduction to Cybercrime	3
	ECON101	ECO 100	Macroeconomics	3
	LIT 104	ENG 200	Studies in Literature	3
	MGMT101	BUS 125	Management Principles	3
	MKTG101	BUS 230	Principles of Marketing	3
	WRIT102	ENG 205	Research Writing	3
	BLAW301	BUS 210	Business Law	3
Total Credits				24

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	LANG	Language 102 or higher	3
	Su	FIN 202	Finance	3
	Fa	BUSA311	Descriptive & Predictive Analytics for Bus	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
Total Credits				12

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Sp	BUSA103	Advanced Excel with Business Applicat	3
	Fa	MIS 342	E-Commerce	3
	Su	MIS 343	System Analysis and Design	3
	Fa	MGMT401	Strategic Management	3
	Fa, Sp, Su	CORE407	Keystone Seminar	3
	Fa, Sp	MIS 406	Project Management Practices	3
Total Credits				18

98 credit transfer

Finalized 4/4/22 sll



Student: _____

Penn Highlands Semester I				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	HSC 100	Medical Terminology	3
	FREE	HSC 105	Introduction to Health Professions	1
	FREE	HSC 123	Operational Health Informatics	3
	SCI	HSC 130	Basic Anatomy and Physiology	3
Total Credits				10

Penn Highlands Semester II				
Transfer	SFU Eq.	Code	Description	Cr.
	MGMT101	HSC 121	Medical Assisting Administrative I	3
	FREE	HSC 142	Pharmacology for Medical Assisting	3
	FREE	HSC 150	Medical Assisting Clinical I	3
	PHIL312	HSC 160	Law and Ethics for Health Occupations	3
	FREE	HSC 205	Medical Coding ICD-10-CM	3
Total Credits				15

Penn Highlands Semester III				
Transfer	SFU Eq.	Code	Description	Cr.
	CORE114	LIF 111	Health and Wellness	3
	FREE	HSC 210	Medical Coding CPT	3
	MGMT311	HSC 221	Medical Assisting Administrative II	3
	FREE	HSC 250	Medical Assisting Clinical II	3
	FIN 202	HSC 280	Financial Management in Health Care	3
	SOC SCI	SOC SCI	Social Science Elective	3
Total Credits				18

Penn Highlands Semester IV				
Transfer	SFU Eq.	Code	Description	Cr.
	COMM210	COM 101 / 110 / 120		3
	MATH101+	MAT 135	Mathematics for Healthcare Profess	3
	FREE	HSC 292	Medical Assisting Professional Seminar	1
	FREE	BIO 102	Life Science	3
Total Credits				10

Penn Highlands Semester V				
Transfer	SFU Eq.	Code	Description	Cr.
	ECON102	ECO 110	Microeconomics	3
	ACCT101	ACC 175	Accounting Principles II	3
	MGMT203	BUS 240	Labor Management Relations	3
	FNAR	ART or MUS	Art or Music Elective	3
	HIST	HIS	Any History Elective	3
	PHIL205	PHI 110	Intro to Philosophy	3
Total Credits				18

Penn Highlands Semester VI				
Transfer	SFU Eq.	Code	Description	Cr.
	ECON101	ECO 100	Macroeconomics	3
	LIT 104	ENG 200	Studies in Literature	3
	STAT205	MAT 200	Probability & Statistics	3
	ACCT102	ACCT 230	Managerial Accounting	3
	WRIT102	ENG 205	Research Writing	3
	MGMT201	BUS 165	Human Resource Management	3
Total Credits				18

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Fa	MGMT210	The Macro-View of the United States Hea	3
	Fa	MGMT313	Legal and Policy Issues Facing Healthcar	3
	Fa	MGMT314	Healthcare Information Systems	3
	Fa, Sp	MGMT315	Healthcare Marketing	3
	Fa, Sp, Su	LANG	Language 102 or higher	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
Total Credits				18

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Fa	MGMT326	Organizational Behavior	3
	Sp	MGMT410	Healthcare Strategy and Policy Decisio	3
	Fa, Sp	PUBH101	Introduction to Public Health	3
	Sp	PUBH110	Concepts of Health and Disease	3
	Fa, Sp	PUBH202	Introduction to Epidemiology	3
	Sp	PUBH401	Global Health	3
	Fa, Sp, Su	CORE407	Keystone Seminar	3
Total Credits				21



Student: _____

Penn Highlands Semester I

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	ENG 110	English Composition I	3
	FREE	HSC 100	Medical Terminology	3
	PA 200	HSC 105	Introduction to Health Professions	1
	FREE	HSC 123	Operational Health Informatics	3
	FREE	HSC 130	Basic Anatomy and Physiology	3
Total Credits				13

Penn Highlands Semester II

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	HSC 121	Medical Assisting Administrative I	3
	FREE	HSC 142	Pharmacology for Medical Assisting	3
	FREE	HSC 150	Medical Assisting Clinical I	3
	PHIL312	HSC 160	Law and Ethics for Health Occupations	3
	REST. EL	HSC 205	Medical Coding ICD-10-CM	3
Total Credits				15

Penn Highlands Semester III

Transfer	SFU Eq.	Code	Description	Cr.
	CORE114	LIF 111	Health and Wellness	3
	REST. EL	HSC 210	Medical Coding CPT	3
	REST. EL	HSC 221	Medical Assisting Administrative II	3
	REST. EL	HSC 250	Medical Assisting Clinical II	3
	REST. EL	HSC 280	Financial Management in Health Care	3
	SOC SCI	SOC SCI	Social Science Elective	3
Total Credits				18

Penn Highlands Semester IV

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	BIO 102	Life Science	3
	COMM103	COM 101	Public Speaking	3
	REST. EL	HSC 292	Medical Assisting Professional Seminar	1
	REST. EL	HSC 293	Medical Assisting Technology Practicum	4
	MATH101+	MAT 135	Mathematics for Healthcare Profess	3
Total Credits				14

Penn Highlands Semester V

Transfer	SFU Eq.	Code	Description	Cr.
	FREE			3
	FNAR	ART or MUS	Art or Music Elective	3
	HIST	HIS	Any History Elective	3
	PHIL205	PHI 110	Intro to Philosophy	3
	SOC SCI	SOC SCI	PSY, SOC, GOV, CIV, ANT	3
Total Credits				15

Penn Highlands Semester VI

Transfer	SFU Eq.	Code	Description	Cr.
	STAT205	MAT 200	Probability & Statistics	3
	LIT 104	ENG 200	Studies in Literature	3
	WRIT102	ENG 205	Research Writing	3
	FREE			3
	FREE			3
	FREE			1
	PSYC101	PSY 100	Intro to Psychology	3
Total Credits				19

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa, Sp	REST. EL		4
	Fa	BIOL111 + L	Intro to Biology	4
	Su	BIOL205 + L	Human Anatomy and Physiology I	4
	Su	BIOL206 + L	Human Anatomy and Physiology II	4
	Fa, Sp, Su	LANG	Language 102 or higher	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
Total Credits				22

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa, Sp	PUBH101	Introduction to Public Health	3
	Sp	PUBH110	Concepts of Health and Disease	3
	Fa, Sp	PUBH202	Introduction to Epidemiology	3
	Fa, Sp, Su	CORE407	Keystone Seminar	3
Total Credits				12

Finalized 4/4/22 sll

94 credit transfer



Bachelor of Science, Healthcare Management

PHCC A.A.S. Medical Coding & Billing Specialist

Student:

Penn Highlands Semester I				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	HSC 105	Introduction to Health Professions	1
	FREE	HSC 123	Operational Health Informatics	3
	FREE	HSC 100	Medical Terminology	3
	SCI	HSC 130	Basic Anatomy and Physiology	3
	FREE	HSC 155	Introduction to Electronic Health Records	3
Total Credits				13

Penn Highlands Semester II				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	HSC 215	Human Disease and Treatment Modalities	3
	MGMT101	HSC 120	Health Information Management and Medical Office	3
	FREE	HSC 210	Medical Coding CPT	3
	FREE	HSC 205	Medical Coding ICD-10-CM	3
	PHIL312	HSC 160	Law and Ethics for Health Occupations	3
Total Credits				15

Penn Highlands Semester III				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	HSC 135	The Revenue Cycle - Medical Billing	3
	SOC SCI	SOC SCI	PSY, SOC, GOV	3
	FIN 202	HSC 280	Financial Management in Health Care	3
	MATH101+	MAT 135	Mathematics for Healthcare Professionals	3
	COMM210	COM 101 / 110 / 120		3
Total Credits				15

Penn Highlands Semester IV				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	HSC 212	Medical Coding Certification Prep	4
	CORE114	BIOL102	Life Science	3
	PHIL205	PHI 110	Intro to Philosophy (Humanities Elective)	3
Total Credits				10

Penn Highlands Semester V				
Transfer	SFU Eq.	Code	Description	Cr.
	FNAR	ART or MUS	Art or Music Elective	3
	ECON102	ECO 110	Microeconomics	3
	ACCT101	ACC 175	Accounting Principles II	3
	MGMT203	BUS 240	Labor Management Relations	3
	HIST	HIS	Any History Elective	3
Total Credits				15

Penn Highlands Semester VI				
Transfer	SFU Eq.	Code	Description	Cr.
	ECON101	ECO 100	Macroeconomics	3
	LIT 104	ENG 200	Studies in Literature	3
	STAT205	MAT 200	Probability & Statistics	3
	ACCT102	ACCT 230	Managerial Accounting	3
	WRIT102	ENG 205	Research Writing	3
	MGMT201	BUS 165	Human Resource Management	3
Total Credits				18

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Fa	MGMT210	The Macro-View of the United States Healthcare S	3
	Sp	MGMT311	Perspectives on HC Management	3
	Fa	MGMT313	Legal and Policy Issues Facing Healthcare Manag	3
	Fa	MGMT314	Healthcare Information Systems	3
	Fa, Sp	MGMT315	Healthcare Marketing	3
	Fa, Sp, Su	LANG	Language 102 or higher	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
Total Credits				21

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Fa	MGMT326	Organizational Behavior	3
	Sp	MGMT410	Healthcare Strategy and Policy Decisions	3
	Fa, Sp	PUBH101	Introduction to Public Health	3
	Sp	PUBH110	Concepts of Health and Disease	3
	Fa, Sp	PUBH202	Introduction to Epidemiology	3
	Sp	PUBH401	Global Health	3
	Fa, Sp, Su	CORE407	Keystone Seminar	3
Total Credits				21

Finalized 4/4/22 sll



Student: _____

Penn Highlands Semester I				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	ACP 100	Academic and Career Planning	1
	FREE	ENG 110	English Composition I	3
	MATH101+	MAT 110	Business Mathematics	3
	BUS 101	BUS 110	Introduction to Business	3
	FREE	DSG 110	Graphic Design	3
	ACCT101	ACC 150	Accounting Principles I	3
Total Credits				16

Penn Highlands Semester II				
Transfer	SFU Eq.	Code	Description	Cr.
	CORE114	COM 101	Public Speaking	3
	SCI	ANY SCI	ANY SCIENCE ELECTIVE	3
	MKTG101	BUS 230	Principles of Marketing	3
	MGMT101	BUS 125	Management Principles	3
	FREE	MKT 100	Consumer Behavior	3
Total Credits				15

Penn Highlands Semester III				
Transfer	SFU Eq.	Code	Description	Cr.
	FREE	MKT 120	Market Research	3
	FREE	MKT 140	Advertising	3
	FREE	BUS 130	Personal Consumer Finance	3
	PHIL313	BUS 225	Business Ethics	3
	SOC SCI	SOC SCI	PSY, GOV, SOC, ANT, CIV	3
Total Credits				15

Penn Highlands Semester IV				
Transfer	SFU Eq.	Code	Description	Cr.
	MGMT EL	MKT 200	Sales and Customer Service	3
	MGMT201	BUS 165	Human Resource Management	3
	MGMT EL	MKT 220	Digital Marketing Analytics	3
	BLAW301	BUS 210	Business Law	3
	FREE	BUS 298	Business Management Internship	4
Total Credits				16

Penn Highlands Semester V				
Transfer	SFU Eq.	Code	Description	Cr.
	MIS 102	CIT 100	Microcomputer Applications	3
	FNAR	ART or MUS	Art or Music Elective	3
	HIST	HIST	Any History Elective	3
	ECON102	ECO 110	Microeconomics	3
	MGMT102	BUS 206	Operations Management and Process Improve	3
	PHIL205	PHI 110	Introduction to Philosophy	3
Total Credits				18

Penn Highlands Semester VI				
Transfer	SFU Eq.	Code	Description	Cr.
	ECON101	ECO 100	Macroeconomics	3
	ACCT102	ACC 230	Managerial Accounting	3
	WRIT102	ENG 205	Research Writing	3
	LIT 104	ENG 200	English Composition II	3
	FREE			3
	FREE			3
Total Credits				18

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	LANG	Language 102 or Higher	3
	Sp, Su	COMM208	Writing & Communicating in Business	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
	Sp	MGMT206	Global Management Strategy	3
Total Credits				12

98 credit transfer

Francis Worldwide				
Complete	Semester	Code	Description	Cr.
	Fa	BUSA311	Descriptive & Predictive Analytics for Business	3
	Sp	BUSA103	Advanced Excel with Business Applications	3
	Su	FIN 202	Finance	3
	Fa	MGMT326	Organizational Behavior	3
	Fa, Sp, Su	CORE407	Keystone Seminar	3
	Fa	MGMT401	Strategic Management	3
Total Credits				18



Student:

Penn Highlands Semester I

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	ACP 100	Academic & Career Planning	1
	FREE	ENG 110	English Composition I	3
	CORE114	CIT 100	Microcomputer Concepts	3
	MATH101+	MAT 145	College Algebra	3
	PSYC101	PSY 100	General Psychology	3
Total Credits				13

Penn Highlands Semester II

Transfer	SFU Eq.	Code	Description	Cr.
	LIT 104	ENG 200	Studies in Literature	3
	PHIL205	PHI 200	Intro to Ethics	3
	PSYC209	PSY 130	Human Development	3
	PSYC205	PSY 200	Abnormal Psychology	3
	FNAR	Hum EI	Art or Music	3
Total Credits				15

Penn Highlands Semester III

Transfer	SFU Eq.	Code	Description	Cr.
	SCI Elective	BIO 104	Principles of Biology	3
	FREE	BIO 114	Principles of Biology Lab	1
	Rest. EI	PSY 202	Intro to Research	3
	Rest. EI	PSY 220	Intro to Counseling	3
	STAT101	PSY 299	Elementary Statistics	4
	SOC 101	SOC 100	Intro to Sociology	3
Total Credits				17

Penn Highlands Semester IV

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	BIO 106	Principles of Biology II	3
	FREE	BIO 116	Principles of Biology II Lab	1
	FREE	COM 101	Public Speaking	3
	Rest. EI	PSY 210	Psychology of Aging	3
	Rest. EI	SOC 200	Contemporary Social Issues	3
	PLSC102	GOV 100	Intro to American National Govt	3
Total Credits				16

Penn Highlands Semester V

Transfer	SFU Eq.	Code	Description	Cr.
	HIST	HIST	History Elective	3
	PHIL312	PHI 200	Intro to Ethics	3
	SCWK203	SWK 100	Intro to Social Work	3
	Rest. EL		Any 200+ Psych, Soc, SWK course	3
	FREE			3
	FREE			3
	FREE			3
Total Credits				21

Penn Highlands Semester VI

Transfer	SFU Eq.	Code	Description	Cr.
	WRIT102	ENG 205	Research Writing	3
	FREE			3
	FREE			3
	FREE			3
	FREE			3
	FREE			1
Total Credits				16

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa	SCWK201	The Family in Theory & Practice	3
	Fa, Sp, Su	LANG	Language 102 or higher	3
	Sp, Fa	RLST105	Franciscan Goals for Today	3
	Sp, Fa, Su	FREE		3
Total Credits				12

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Sp	SCWK220	Case Management	3
	Fa	SCWK221	Crisis Intervention	3
	Fa	SOC 302	Social Research	3
	Sp	SCWK314	Social Welfare, Policies, Issues	3
	Sp	SCWK452	Special Topics	3
	Sp, Su, Fa	CORE407	Keystone Seminar	3
Total Credits				18

98 credit transfer



Student: _____

Penn Highlands Semester I

Transfer	SFU Eq.	Code	Description	Cr.
	ACP 100	ACP 100	Academic and Career Planning	1
	CORE114	CIT 100	Microcomputer Applications	3
	FREE	ENG 110	English Composition I	3
	MATH101+	MAT 145	College Algebra	3
	PSYC101	PSY 100	General Psychology	3
	SCWK203	SWK 100	Introduction to Social Work	3
Total Credits				16

Penn Highlands Semester II

Transfer	SFU Eq.	Code	Description	Cr.
	FREE	COM 101	Public Speaking	3
	LIT 104	ENG 200	English Comp II: Studies in Literature	3
	HIST	HIS 100	U.S. History I	3
	PSYC209	PSY 130	Human Dev Across the Lifespan	3
	SOC 101	SOC 100	Introduction to Sociology	3
Total Credits				15

Penn Highlands Semester III

Transfer	SFU Eq.	Code	Description	Cr.
	SCI	BIO 104	Principles of Biology I Lecture	3
	FREE	BIO 114	Principles of Biology I Lab	1
	SCWK201	SWK 135	Families in Society	3
	PHIL312/313	SWK 225	Ethics in the Social Sciences	3
	FREE		Open Elective	3
	FREE		Open Elective	3
Total Credits				16

Penn Highlands Semester IV

Transfer	SFU Eq.	Code	Description	Cr.
	PLSC102	GOV 100	Introduction to American National Gov	3
	PHIL205	PHI 110	Introduction to Philosophy**	3
	SCWK314	SWK 210	Social Welfare	3
	FREE		OPEN ELECTIVE	3
	REST EL	SOC 205	Race, Class, and Gender in Society	3
Total Credits				15

Penn Highlands Semester V

Transfer	SFU Eq.	Code	Description	Cr.
	FNAR	ART or MUS	Art or Music Elective	3
	STAT101	PSY 299 or MAT 200		3
	PSYC205	PSY 200	Abnormal Psychology	3
	FREE			3
	FREE			3
	REST ELECTI	PHI 200	Introduction to Ethics	3
Total Credits				18

Penn Highlands Semester VI

Transfer	SFU Eq.	Code	Description	Cr.
	WRIT102	ENG 205	Research Writing	3
	FREE			3
	FREE			3
	FREE			3
	FREE			3
	FREE			3
Total Credits				18

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa, Sp, Su	LANG	Language 102 or Higher	3
	Fa, Sp, Su	RLST105	Franciscan Goals for Today	3
	Sp	SCWK220	Case Management	3
	Fa	SCWK221	Crisis Intervention	3
Total Credits				12

98 credit transfer

Francis Worldwide

Complete	Semester	Code	Description	Cr.
	Fa, Su, Sp	REST	Restricted Elective	3
	Fa, Su, Sp	REST	Restricted Elective	3
	Fa, Su, Sp	REST	Restricted Elective	3
	Fa	SOC 302	Social Research	3
	Sp	SCWK452	Special Topics	3
	Fa, Su, Sp	CORE407	Keystone Seminar	3
Total Credits				18