

TRANSFER STUDENT ARTICULATION AGREEMENT  
BETWEEN  
SAINT FRANCIS UNIVERSITY-ADULT DEGREE & CONTINUING STUDIES  
AND  
ADMIRAL PEARY AREA VOCATIONAL TECHNICAL SCHOOL'S EARLY CHILDHOOD  
EDUCATION PROGRAM  
FOR  
ASSOCIATE OF SCIENCE IN EARLY CHILDHOOD EDUCATION

Prepared by

Dr. Julie A. Barris  
Director of Adult Degree & Continuing Studies  
Saint Francis University

&

Jacque Wurm  
Guidance Counselor  
Admiral Peary Area Vocational Technical School

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## ARTICULATION AGREEMENT

SAINT FRANCIS UNIVERSITY

AND

ADMIRAL PEARY AREA VOCATIONAL TECHNICAL SCHOOL'S  
EARLY CHILDHOOD EDUCATION PROGRAM

The Admiral Peary Area Vocational Technical School (APAVTS) and Saint Francis University (SFU) hereby establish this transfer articulation agreement for the transfer of Admiral Peary Area Vocational Technical School's early childhood education program students and alumni to Saint Francis University.

Recognizing that the missions and goals of both institutions include serving the educational and workforce needs of the West/Central region of Western Pennsylvania, the high quality of both institutions, the growth of the career education movement throughout the state and in our region, and the need to provide multiple paths to the associate degree for both traditional-aged and returning adult students, this agreement allows for seamless transition for students from APAVTS's early childhood education program to SFU and guarantees admittance and the Adult Degree & Continuing Studies discounted tuition rate, provided performance standards are met at the APAVTS.

The primary purpose of this agreement is to enhance the transferability between the accredited programs at APAVTS into the Associate of Science in Early Childhood Education (ECE) degree at SFU. This will be accomplished in part by having faculty and administration of both institutions more aware of programs at the other institution, and thus providing better advising and planning for the students interested in this academic program. The goal is to help students find a path to a college education that is readily apparent, time sensitive, easily understandable, logistically organized, and financially responsible.

The intent of this agreement is to provide a seamless transfer from the early childhood education program that leads to the CDA offered at the APAVTS into the Associate of Science in Early Childhood Education Degree offered through the Adult Degree & Continuing Studies division (ADCS) of Saint Francis University.

## PRINCIPLES OF AGREEMENT

1. Admiral Peary Area Vocational Technical School early childhood education program students are eligible to transfer into Saint Francis University's Associate of Science in Early Childhood Education offered through Adult Degree & Continuing Studies. ADCS courses can be taken online, in the evening on campus or in Johnstown or Altoona, Saturdays at Saint Francis or a combination of the aforementioned. This agreement is not offered as a transfer to the traditional day-time undergraduate programs, but if a APAVTS graduate wishes to apply to SFU's traditional day-time undergraduate programs (classes offered during the day on campus in Loretto), he/she may do so by contacting the Office of Admissions (814-472-3100 or [admissions@francis.edu](mailto:admissions@francis.edu)). Transfer into the Adult Degree & Continuing Studies programs can be done by contacting the office of Adult Degree & Continuing Studies at (814-472-3012 or [oce@francis.edu](mailto:oce@francis.edu)) or by visiting [www.francis.edu/adcs](http://www.francis.edu/adcs).
2. APAVTS students are encouraged to apply for transfer admission to SFU as early as possible during their studies at the APAVTS. APAVTS students who declare the intent to transfer to Saint Francis University will receive SFU academic and career advising from that point on. Through Adult Degree & Continuing Studies, APAVTS students will be guaranteed acceptance with a program cumulative 2.0 grade point average, provided all other requirements are met.
3. The APAVTS will provide the Office of Adult Degree & Continuing Studies with course requirements, curriculum outlines, learning goals and objectives, and competencies for the courses preparing the early childhood education student to enter into the Associate of Science in Early Childhood Education. Saint Francis University will provide the Admiral Peary Area Vocational Technical School with SFU course requirements necessary to complete the Associate of Science in ECE.
4. The determination of major program requirements for the associate's in ECE will be the responsibility of SFU. Transfer students will be held responsible for the requirements of a major, as well as general education requirements and other academic policies and procedures, as published in the Saint Francis University catalog at the time they enroll at the University.
5. Any statute of limitations on the acceptance of APAVTS transfer credit towards general education and major requirements will be consistent with the statute of limitations for all SFU students (such as grades of C or higher accepted). Credits accepted in transfer from APAVTS will not be used by SFU in the computation of the student's grade-point-average or the awarding of academic honors.
6. APAVTS students who transfer to SFU will be treated the same as other SFU students of equal class standing when applying for financial aid, applying for specific majors, registering for classes, participating in orientation activities, and completing all other processes.
7. The APAVTS early childhood education program leading to a CDA must be completed successfully and mastered. Three classes (9 credits) from the APAVTS early childhood

education program will transfer into the SFU AS in ECE degree, specifically EDUC 207, EDUC 250, and EDUC 231.

8. A student transferring previously earned college credits (college in or dual enrollment) from another regionally accredited college/university enrolling into the Associate of Science in ECE will be required to complete a minimum of thirty (33) credits through Saint Francis University. As such, the student will be allowed to transfer in a maximum of an additional (21) previously earned college credits into the degree program, along with the nine (9) credits of advanced standing transferred in from the APAVTS, for a total of thirty (30) possible transfer credits.

9. It is the responsibility of the APAVTS student to first seek the advice of a APAVTS program staff member or instructor if he/she intends to transfer to SFU. The Adult Degree & Continuing Studies staff will work with the APAVTS staff and students to ensure timely and accurate dissemination of materials and information regarding the transfer from the early childhood education program of study at the APAVTS into the Associate of Science in ECE at SFU. It is also the student's responsibility to obtain, and submit an SFU application for admission, and to submit an official APAVTS transcript to SFU. Students will complete the Adult Degree & Continuing Studies online application located on the main SFU website ([www.francis.edu/adcs](http://www.francis.edu/adcs)).

10. Both APAVTS and SFU will publicize and promote this agreement to potential and current students, faculty, staff, alumni, and the general public. APAVTS will invite the SFU Adult Degree & Continuing Studies Office to any transfer advising sessions, career days, or open houses; and will provide SFU transfer admissions materials to students requesting such information. APAVTS will announce to its current students and to its alumni when SFU is holding open houses for possible transfer students. APAVTS will include SFU on its web listing and other pertinent materials regarding transfer and articulation agreement programs. The APAVTS agrees to follow general guidelines/policies regarding any advertising of this agreement to the general public. Appropriate logos and other marketing materials will be provided to the APAVTS for such use.

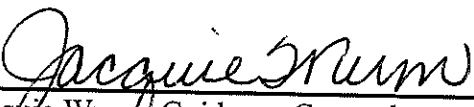
11. Each institution will designate an official who will be responsible for all aspects of the articulation program at that institution. SFU will periodically update the evaluation of APAVTS catalog courses when deemed necessary by both institutions.

12. APAVTS and SFU will review this agreement every two years to make any necessary adjustments. Either institution may terminate this agreement after providing written notification at least one year in advance of the effective date of termination. It is understood that such changes will not adversely impact students already covered under the provisions of the existing agreement.

The Admiral Peary Area Vocational Technical School and Saint Francis University hereby authorize this articulation agreement for program students effective immediately for the 2016-17 school year upon the signatures of both institutions.

SIGNATURES

ADMIRAL PEARY AREA VOCATIONAL TECHNICAL SCHOOL

  
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Jacquie Wurm, Guidance Counselor

1-22-2018  
\_\_\_\_\_  
Date

SAINT FRANCIS UNIVERSITY

  
\_\_\_\_\_  
Dr. Wayne Powel  
Provost

12/18/2017  
\_\_\_\_\_  
Date