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IUP Articulation CUSTOM Routing Form 2024

Internships, Externships, Practicums, and Clinical Experiences

Date MM/DD/YYYY: 10/24/2024

State(s) of Field Experience: Pennsylvania

Organization Name: Sant Francis University MOU
Organization Contact Name: Michael B. McGinnis
Organization Phone/Email: 814-471-1132/kwisniewski@francis.edu

IUP College: Health Sciences
IUP Department: Allied and Public Health-Athletic Training

IUP Contact Person: Chelsey Fuga
IUP Contact Phone/Email: 724-357-2555, cbaun@iup.edu

Start Date of Internship MM/DD/YYYY: Fall 2024

*Agreements should be submitted **45 days** before the field experience begins to allow for legal negotiations to agreement language if needed*

10/24/24

Date

Dean's Office



CUSTOM AGREEMENT

Edits reviewed and accepted by legal and site
7/16/24

**MEMORANDUM OF UNDERSTANDING
BETWEEN
INDIANA UNIVERSITY OF PENNSYLVANIA
AND
SAINT FRANCIS UNIVERSITY**

WHEREAS, Saint Francis University (hereafter "SFU") grants the B.S. in Exercise Physiology to qualified individuals who complete said program requirements; and

WHEREAS, Indiana University of Pennsylvania (hereafter "IUP") desires to cooperate with SFU in facilitating acceptance of SFU's School of Health Sciences & Education's highly qualified Exercise Physiology graduates to the M.S. in Athletic Training, offered by IUP's Department of Allied and Public Health.

NOW THEREFORE, IUP and SFU officially confirm the following terms of this Memorandum of Understanding (MOU):

GENERAL PURPOSE STATEMENT

This document establishes a formal agreement between IUP and SFU to facilitate the admission of any qualified SFU B.S. in Exercise Physiology degree recipients into the M.S. in Athletic Training program at IUP.

REQUIREMENTS AND TERMS

1. Guaranteed acceptance into IUP's M.S. in Athletic Training program is based on a merit model with the student achieving or completing base entrance requirements of said program.
 - a. Applicants must earn a cumulative GPA of 3.0 or above at the time of application to the graduate program and maintain an overall GPA of 3.0 or above at the time of completion and graduation from SFU B.S. in Exercise Physiology.
 - b. Applicants must receive a minimum grade of "C" or better on all required prerequisite coursework for M.S. in Athletic Training.
 - c. Applicants must complete 40 hours of direct clinical observation under the guidance of a certified athletic trainer.
 - d. Applicants must submit two letters of recommendation from SFU Exercise Physiology faculty detailing the student's appropriateness for the IUP Athletic Training M.S. program.
 - e. Applicants must complete the "Application of Interest" prior to December 1st.
 - f. The "Application of Interest" will be submitted to the SFU Department of Exercise Physiology chairperson's office and identifies the applicant as applying under this MOU and allows IUP to waive the application fee.
 - g. Applicants must complete the standard IUP graduate school application by January 15th.
 - h. Applicants will provide IUP with a final transcript listing degree and cumulative GPA for the specified SFU degree.
 - i. Both U.S. and international SFU students are eligible to participate in this admission program. International students must take the Test of English as a Foreign Language or International English Language Test.
[Note: International students studying in the United States must comply with U.S. immigration regulations. Typically, U.S. Immigration law requires that an international student maintain full-time status, prohibits them from taking more than one on-line course per semester, and imposes restrictions on off-campus employment.]
2. SFU students may also apply to the IUP M.S. in Athletic Training program without reference to this MOU. Those students will be subject to the competitive admissions process for the M.S. in Athletic Training program but may still be accepted into the program.

B. BENEFITS

1. To attract qualified students to both institutions who wish to pursue a successful career in Athletic Training.
2. Admission to the IUP M.S. in Athletic Training program provides students a pathway towards Certification and Licensure as an Athletic Trainer.

C. SAINT FRANCIS UNIVERSITY RESPONSIBILITIES

1. SFU will provide the educational prerequisites for admission to the Athletic Training M.S. program offered at IUP.
2. SFU will confer a degree of B.S. in Exercise Physiology on all qualified candidates who satisfactorily complete all degree requirements of SFU and who satisfactorily complete the program of study.
 - a. The chairperson of the SFU Department of Exercise Physiology will file completed Applications of Interest by December 15th with the Graduate Coordinator of IUP M.S. in Athletic Training program.
3. SFU will invite an IUP Athletic Training faculty member, with the assistance of the Graduate Coordinator of IUP M.S. in Athletic Training program, to speak to a SFU Exercise Physiology class during the Fall term of each academic year.
 - a. SFU will not be expected to provide travel or honorarium to the invited faculty member.
4. Two separate SFU faculty will agree to provide an applicant with one letter of recommendation each. The letters will:
 - a. Explain how the faculty member knows the applicant and length of relationship.
 - b. Speak to the applicant's abilities in several contexts rather than just in a class.
 - c. Be detailed and provide supporting statements with specific details.
 - d. Compare the applicant to their peers. (Use Top 1%, Top 2%, Top 5%, Top 10%, etc.)
 - e. Describe the applicant's academic performance and projected ability to succeed in a graduate program.
 - f. Describe the applicant's interpersonal, teamwork, and communication skills.
 - g. Describe the applicant's research capabilities and projected growth.
 - h. Address the applicant's ability to succeed as a Graduate Assistant (GA).
5. SFU is a member in good standing of the Middle States Association of Colleges and Secondary Schools.

D. INDIANA UNIVERSITY OF PENNSYLVANIA RESPONSIBILITIES

1. IUP will identify a faculty member to be invited by SFU Exercise Physiology to participate in the Fall term course presentation.
2. IUP will verify with the chairperson of the SFU Department of Exercise Physiology the list of completed graduate applications, cross-referencing the "Application of Interest" by February 15.
3. The Graduate Coordinator of IUP's M.S. in Athletic Training program will perform the following duties:
 - a. Assess each applicant's IUP Graduate School application.
 - b. Notify applicants of their application's disposition by March 1. Notification may include an acceptance letter or a notification of applicant's failure to meet stipulations under REQUIREMENTS AND TERMS or those found in SFU faculty letter of recommendation.
 - c. Extend an offer of admission to qualified SFU Exercise Physiology students, at the sole discretion of the IUP M.S. in Athletic Training Graduate Coordinator, pursuant to its published criteria and review of SFU faculty letters of recommendation.

E. JOINT RESPONSIBILITIES

1. IUP and SFU will annually review the MOU for the purpose of revision and compliance with IUP and SFU policy. After such review, the parties shall notify each other in writing of any requested change(s) to the MOU.
2. The term of this MOU shall be five years from the date of execution. This MOU may not exceed a period of five (5) years.
3. Either Party may terminate this Agreement for any reason with ninety (90) days' written notice to the other Party, which shall be given by Registered or Certified Mail service or by nationally recognized overnight delivery service upon the Party's principal business address and directed to the Provost of the appropriate institution. In the event of termination under this section, the Parties will cooperate in good faith to ensure that necessary and appropriate notices are provided to affected students, and commitments are honored to affected students to the fullest extent possible.
4. The relationship between the parties to this MOU to each other is that of independent contractors. The relationship of the parties to this MOU to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
5. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972, and other applicable laws, as well as the provisions of the Americans with Disabilities Act.
6. The laws of the Commonwealth of Pennsylvania shall govern this MOU.
7. This MOU shall only be modified in writing with the same formality as the original Agreement.
8. This MOU is not intended and does not create any contractual rights or obligations with respect to the signatory agencies or other parties.
9. Neither of the parties shall assume any liabilities to each other. As to liability to each other for harm to persons, or damages to property, the parties do not waive any defense as a result of entering into this MOU. This provision shall not be construed to limit the sovereign immunity of the Commonwealth of Pennsylvania, the Pennsylvania State System of Higher Education, or IUP. This MOU represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exists in regard to this relationship.
10. This MOU is not a third-party beneficiary contract and confers no rights upon any students or employees of the parties.
11. The effective date of this MOU is the date of last signature.

[Signature page to follow]

Indiana University of Pennsylvania

Saint Francis University

Lara Luetkehans

Dr. Lara M. Luetkehans, Provost & VPAA
Authorized Signature

Date: 10/24/2024

Michael B. McGinnis

Dr. Michael B. McGinnis, VPAA
Authorized Signature

Date: 21 Oct 2024

Approved as to form and legality:

Ralph W. Slyter
University Legal Counsel

10/24/2024
Date