

Saint Francis University

Information Technology

Saint Francis University

New Student Account and Pre-Registration Forms Process

Table of Contents:

How to Sign into My.Francis:	. 2
How to Access the Pre-Registration Forms:	.5



How to Sign into My.Francis:

1. First, navigate to <u>https://my.francis.edu/ics</u>. Select Login.

Image: Contract of the service of the se	V J Home (Portal X +	- 0 ×
Event Constrained Constrained <th>← → ♂ ☆ my.francis.edu/ics</th> <th>* 🗅 🔹 :</th>	← → ♂ ☆ my.francis.edu/ics	* 🗅 🔹 :
Example Verdecidated to enhancing your experience on My-Francis. As we strive for improvements, your patience is appreciated. Should you have questions on reed assistance, don't hesitate to contact us Lisupportifizanciaded. Think your experience on My-Francis. As we strive for improvements, your patience is appreciated. Should you have questions on reed assistance, don't hesitate to contact us Lisupportifizanciaded. Think your experience on My-Francis. As we strive for improvements, your patience is appreciated. Should you have questions on reed assistance, don't hesitate to contact us Lisupportifizanciaded. Think your frances are assistance and on the heat to contact us Lisupportifizanciaded. Think your frances and assistance and on the heat to contact us Lisupportifizanciaded. Think your appreciated is should had here:	My Saint Francis University	Login Need to login via a different method? <u>Login Here</u>
Welcome to MyFrancis Sum Virtue • Truth • Compassion Announcements Welcome to the marking your experience on MyFrancis. As we strive for improvements, your patience is appreciated. Should you have questions on requesting and continued support! CDW Week 5/13 to 5/17 CDW Week 5/13 to 5/17 CDW Week 5/13 to 5/17 Outick Links • concentration	Home	
Announcements Events Calendar Welcome to the new My-Francis/ appreciated. Should you have questions or need assistance, don't hesitate to contact us <u>J support/efrancis.edu</u> . Thank you for your understanding and continued support! Events Calendar CDW Weeks 5/13 to 5/17 CDW Weeks Schedule is available here Cusery tuncownow centres Interested Quick Links • Campus Email Mustaneet • Austin, TX • appreciated. Interested	Welcome t Virtue • Trut	o MyFrancis
Welcome to the new My.FrancisI We're dedicated to enhancing your experience on My.Francis. As we strive for improvements, your patience is appreciated. Should you have questions or need assistance, don't hesitate to contact us Jisupport@francis.edu. Thank you for your understanding and continued support! CDW Weeks 5/13 to 5/17 CDW Weeks Schedule is available here Quick Links • Compute Email	Announcements	Events Calendar
Quick Links Austral Transis (Pa) Softball vs Northwestern • Campus Email Austral Transis (Pa) Softball vs Northwestern	Welcome to the new My;Francis! We're dedicated to enhancing your experience on My;Francis. As we strive for improvements, your patience is appreciated. Should you have questions or need assistance, don't hesitate to contact us <u>11support@francis.edu</u> . Thank you for your understanding and continued support! CDW Week 5/13 to 5/17 CDW Week 5/14 to 5/17	Birds of Prey: Workshop Series for Teachers 2024 CURRY INNOVATION CENTER Instrumentation
	Quick Links	UNIO WATTER CALL (Pa.) Softball vs Northwestern O AUSTIN. TX © AUSTIN

2. Enter the SFU email address as provided.





3. Enter the temporary password provided by SFU IT.



4. The account will then be accepted. Select Next at the More Information Required.





The user will be prompted to setup their MFA. Here is a guide: <u>https://support.microsoft.com/en-us/account-billing/set-up-the-microsoft-authenticator-app-as-your-verification-method-33452159-6af9-438f-8f82-63ce94cf3d29</u>. Once complete, the user will be required to change their password to something personal for their account access.

Y Hy Sign-Ins Register Micros: X +			đ	×
← → ♂ C s mysignins.microsoft.com/register?csrf_token=sR9GJVVacvuwZsq2T1NFb	wRwlyReGLg-3JYenn4ZZTN8iQ0tb8nRwUJsChMow1YLOuhY2YY0Szw5kKI_vK3LTAOqvbolxq5tiHielM8iHwXF_qt1K11sQpyCY-PZ2cP8DTAzM0F1aAQzzXr5pYUA7A2&isOobe=False&brkz= 🛧	Û	-	:
SAINT FRANCIS				?
	Keep your account secure			
	Microsoft Authenticator			
	Start by getting the app On your phone, install the Microsoft Authenticator app. Download now After you install the Microsoft Authenticator app on your device, choose "Next". I want to use a different authenticator app Next			
	Lwant to set up a different method			



How to Access the Pre-Registration Forms:

1. First, navigate to My.Francis.edu and sign in. Within the navigation bar, select New Students.

My Saint Francis University		٩
Home New Students Students Academics Campus Life Campus Services My Pages		
Welcome to	MyFrancis	
Virtue • Truth	Compassion	
Announcements	Events Calendar	
Welcome to the new My.Francis!		
We're dedicated to enhancing your experience on My.Francis. As we strive for more more appreciated. Should you have questions or need assistance, don't hesitate to contact us jiupport@francis.edu . Thank you for your understanding and continued support!	Birds of Prey: Workshop Series for Teachers 2024 CURRY INNOVATION CENTER Interested	
CDW Week 5/13 to 5/17	MAY 13 - 5557 16	
CDW Weeks Schedule is available here	Saint Francis (Pa.) Softball vs Northwestern	
Quick Links	UNIO A GARM CALCULATION OF A CALCULATION	
Sumpos Stale Subjects Subjects If the backs Ganvas LMS Mos Bill & Financial Aid Welless Subject Support Services Student Support Services	Saint Francis (Pa.) Men's Track & Field at NCAA © LEXINGTON, KY, UK TRACK AND FIELD COMPLEX The interested	

2. There will be a variety of new forms that the user will need to complete:

My Saint Fra	ancis University	٩
Home New Students Students	Academics Campus Life Campus Services My Pages	
You are here: <u>New Students</u> > <u>New Student Checklist</u>		
New Students New Student Checklist New Student Forms Ouick Links	Welcome to Saint Francis University	
My Pages 🗸	New Students @MyFrancis	And A state of state
University Policies & Handbooks		And Address of the owner owne
Student Assistance Program Portal Schedule of Classes Request a Transcript (Official) Campus Directory by Name	New Student Checklist	
 Campus Directory by Department Faculty Directory Campus Office & Administration Course Catalog 	Submit this agreement for 2 Submit this agreement to understand the terms for renewable ment scholarships at Saint Francis University, including academic requirements and housing stipulations	
 Athletic Staff Directory Engage SFU 	Financial Agreement Form This form is required to register for courses, once completed, the Course Scheduling on this page should be enabled	
	Second Se	

- a. Red New Student Checklist: This indicates that this form has not been completed.
- b. Green New Student Checklist: This confirms that the user has completed the outlined form.
 - i. NOTE: All forms at initial sign on will be Red.